

RISK MANAGEMENT COMMITTEE

Date/Location: Thursday, May 21, 2009 / Conference Room, Babbage Library
Topic: Student Risk Management: Rights and Responsibilities of Student Leaders and our Role as Facilitators

Agenda:

- I. **Review of Last Presentation:** First Amendment Issues
 - A. In our last RMC meeting, we discussed First Amendment Issues. People were asked to please go back to their department and review all policies and procedures in light of the concepts discussed to ensure they comply with First Amendment standards.
 - i. Any thoughts coming from that?
 - ii. Did it change any thinking?
- II. **Presentation:** Rights and Responsibilities of Student Leaders and our Role As facilitators
 - A. **Gehring's "4 C's":**
 - i. **Constitution:** Free Speech, Search and Seizure; Due Process
 - ii. **Code:** Federal Laws (FERPA, Discrimination Laws, etc.); State Laws (FOIA, Record Retention, Discrimination); University policies (E-Policy Library, New Policy on Responding to Sexual Assault
 - iii. **Contact:** Intentional Torts; Negligence
 - iv. **Contract:** Review of our students' contractual relationships: how can we help them understand their responsibilities under these agreements? Do we need to create more agreements between the students and our departments?
 - B. **Copyright Law, Slander/Libel**
- III. **Group Discussion:**
 - A. What are areas in your department that warrant student risk management?
 - i. Student-led projects?
 - ii. Student-centered projects?
 - iii. Student employees?
 - B. What are some of the issues you've identified today that could use some attention?
 - C. What could you do to improve your student risk management in your area? (Group brainstorm)
 - i. Risk Management plan?
 - ii. Additional training for students? Staff?
 - iii. How will you target areas of risk?
 - iv. How will you communicate this information to your staff and students?
- IV. **Departmental Projects**
 - A. **Create a specific plan to help your staff help student leaders.**
 - i. How does your department work with students?
 - ii. What activities do you create, facilitate, sponsor and promote?
 - iii. What could you do to improve your student risk management?
 - iv. What documents and training materials do you have in place to guide these activities?
 - v. What are you lacking? What do you need?
 - B. **Deadlines:**
 - i. Outline of plan due by Thursday, June 25th, 2009.
 - ii. Plan to be completed by July 30, 2009.