



Updates from the Office of the Vice President for Student Affairs

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In This Issue

- Employee Appreciation Luncheon Honors 1,260 Years of Service
- Chuck & Augie's Celebrates One Year Anniversary
- Food Network Covers Dining Services' Culinary Challenge
- Fund Development in Student Affairs – Audio Conference Professional Development Opportunity
- Senior Year Experience Approved by Curriculum Committee
- John Sears Appointed Assistant Director for Community Development & Residence Education
- Committee Updates
- HESA Interview Days
- Brick of the Week Awards
- Professional Accomplishments Within the Division
- Employment Opportunities Within the Division
- Division-Wide Events & Announcements

Employee Appreciation Luncheon Honors 1,260 Years of Service by Kellie Kirby

The Division of Student Affairs honored employees during its annual Employee Appreciation Luncheon on March 9th. Staff from the Dean of Students Office, Dining Services, Dining Services/UNITE, Residential Life, Student Activities & Student Union, Student Affairs Information Technology, and Student Health Services attended a luncheon and brief awards ceremony. Individuals from these departments were honored for their service of 10, 15, 20, 25, and one person was honored for 30 years. The 77 staff members honored have worked a combined total of 1,260 years! Please join us in congratulating your colleagues for their years of dedicated service to the State of Connecticut.



Questions About the Division?

Please email questions about the Division to kellie.kirby@uconn.edu. We will do our best to answer your query via email or in the next edition of *Updates*.

Upcoming Conferences

ACUHO-I - www.acuho-i.org

International Conference – Atlanta, Georgia

June 25-27, 2006

NACE – www.nacweb.org

National Meeting – Anaheim, California

May 30-June 2, 2006

NASPA – www.naspa.org

Region I Conference – Portland, Maine

November 4th-8th, 2006

NACA – www.naca.org

National Conference – Nashville, Tennessee

February 17th - 21st, 2007

ACPA & NASPA Conference

Joint National Conference - Orlando, Florida

March 31st – April 4th, 2007

Chuck & Augie's Celebrates One Year Anniversary

by Scott Harmon

Tuesday, March 14th marked the one year anniversary of the opening of Chuck & Augie's Restaurant. Looking back at the past year, it was full of challenges, long hours, and most importantly, an incredible effort to ensure customer service and food quality. The fruits of these efforts have been made clear by the positive responses we have received from students, faculty, and staff. In this first year we served 86,376 guests with sales totaling \$884,496.94, which is a 600% increase over the Nutmeg Grille's last full year of operation (2003 - \$147,208.91). Here are a few annual totals of the menu favorites:

| | |
|---------------------------------|---------------------------------|
| Burgers – 15,726 | Buffalo Chicken Salad's – 9,902 |
| Smoked Turkey Panini's – 12,975 | Caesar Salads – 7,139 |
| Wild Wings – 10,623 | Kentucky Pie – 6,547 |

This would not have been possible without the dedicated efforts of Roselyn Lamont and her team. They went above and beyond to exceed our customers' expectations. They viewed the challenges as opportunities and created an environment that was not only appealing to our customers, but also operationally efficient.

I would like to take this opportunity to thank Roselyn and her team for their enthusiasm and dedication to the success of Chuck and Augie's, and commend them on a job well done. You should all be very proud of your accomplishments - I know I am!

I would also like to thank Chuck Morrell and his team for their continued assistance in keeping the restaurant looking its best and Wes Gregonis from the One Card Office for his support of our POS system.

Chuck & Augie's was also recently featured in the Norwich Bulletin. Click [here](#) to read this article.

Food Network Covers Dining Services' Culinary Challenge

by Kellie Kirby

The Food Network's Iron Chef America series recently showcased Dining Services' 6th Annual Culinary Challenge. A clip of the broadcast can be found on <http://www.howdoyouironchef.com/>. The Food Network will also be re-broadcasting this clip at the following dates and times:

Thursday, March 23rd – 11:00am

Friday, March 24th – 11:30am

Sunday, March 26th - 7:00pm

Dates to Remember

April 2006

April 11th – 1:00pm

Board of Trustees Meeting
(South Campus)

April 22nd - TBA

Oozeball 2006

April 28th

Last day of Spring semester
classes

May 2006

May 1st-6th

Finals Week

May 6th – 2:30pm

Graduate Commencement

May 7th

Undergraduate Commencement

May 29th

Memorial Day

Fund Development in Student Affairs – An Audio Conference Professional

Development Opportunity by Cynthia F. Jones

On April 4th from 1:00-2:30 p.m. interested Division Staff will have an opportunity to learn to:

- Create successful, effective student affairs fund development programs that build on institutional strengths;
- Build relationships with local organizations and businesses;
- Partner with internal institutional organizations so both students and internal departments benefit;
- Look for connections that appeal to donors and community businesses,
- Involve students in their own fundraising efforts;
Assess opportunities in vendor relationships;
- Re-connect past student leaders and alumni for both financial benefit and benefit to students;
- Strategically develop programs with a strong likelihood of outside support; and
- Recognize that the goals of outside support do not necessarily run counter to the institution's learning goals.

The presenters of this live, interactive audio conference will be Melissa Vito, Associate Vice President for Campus Life and Dean of Students, University of Arizona; Carol Thompson, Senior Associate Dean of Students, University of Arizona; Lisa Lovallo, Interim Director of Development, University of Arizona; and Magan Alfred, Program Coordinator, Education and Outreach, University of Arizona.

If you would like to attend this session, please contact Pamela Robinson-Smey in the Office of the Vice President at 486.2265 or p.j.robinson@uconn.edu by Friday, March 31st, to indicate your interest and receive the location information for this program.

Senior Year Experience Approved by Curriculum Committee

By Kellie Kirby

The Senior Year Experience (SYE) course has been approved by the Interdepartmental Curricula and Courses Committee to be a fully credited permanent course. The formation of SYE was "developed as part of the Division of Student Affairs proactive response to the *Fostering Student Excellence* section of the *University of Connecticut Academic Plan* which cites SYE as an important complement to the existing First Year Experience Program in that SYE should strive to continue provision of options for the academic and personal development of seniors to assist them with a transition to either post-graduate study and/or careers." To

Division of Student Affairs Guiding Principles

Collaboration

Our strength and impact on this campus as a coordinated team can and will be extraordinary.

Credibility & Confidence through Competence

Students, staff, and faculty gravitate to organizations and individuals who are knowledgeable and thoughtful in affairs.

Initiative

We create opportunities that encourage and reward new ideas.

Integrity

Play by the Rules

Individually and collectively, we meet the expectations and guidelines of our colleagues and the University.

Transparency

Our staff and constituents must know and understand the "what" and "why" of what we do. We are inclusive of those we serve in our planning and our operations.

Stewardship

Appropriately maintain and manage our resources.

Reliability

There is no greater compliment than being that person or team others can count on in both good and challenging times.

Excellent Services

Offer what we do in the best way possible, while thoughtfully balancing educational needs and customer service.

ensure the success of this program, facilitators are needed to provide a quality experience for these students. If you are interested in facilitating a section of SYE for the Fall 2006 semester, or any subsequent semesters, please contact Jennifer Rowley at jennifer.rowley@uconn.edu or 486-9437 for more information.

John Sears Appointed Assistant Director for Community Development & Residence Education

by Chantal Bouchereau

I am pleased to announce John Sears' appointment as Assistant Director for Community Development and Residence Education. John has served in this role as an interim since August 2005. John brings 15 years of experience in higher education and the private sector to this position and he has served as Coordinator for Academic Programs for the last seven years here at UConn. As senior member of the Residence Education team, John will continue to assist me with the overall administration and development of the Residence Education program, including supervising two Complex Coordinators and their respective areas. I sincerely appreciate John's efforts and commitment to the Department and look forward to working with him in this new role.

Please join me in congratulating John on his new responsibilities.

Committee Updates

Student Affairs Information Technology Oversight Committee by Tom Bloom

Members of the Student Affairs IT Oversight Committee (SAITOC) have been meeting weekly during the past month in order to implement a new project review and selection process. To refresh your memory, a project is defined as the implementation of a new component in our technology environment or a significant change in an existing technology component. In the new process, departments will propose a project using a simple form that is submitted directly to the SAITOC. SAITOC will continually review and prioritize projects and pass them to SAIT employees for detailed analysis (the PIF—Project Investigation Form) and/or implementation as employee time becomes available. This change will streamline the process and make better use of everyone's limited time.

Fifty-three IT projects have been reviewed and assigned a high, medium, or low priority by SAITOC. Twenty-five projects were determined to be high priority for the Division. The next step is for the committee to determine the order in which these projects are assigned to SAIT staff for analysis and implementation. When reviewing a project, SAITOC considers how critical the project's outcome is to the requesting department and how well the project aligns with Division and Department goals.

Detailed information about SAITOC (a project list, meeting minutes, and committee membership) can be found at the committee website: <http://www.committees.sa.uconn.edu/itoc/>. The process description on the web site is not current and will be updated in a few weeks after a

presentation to the Management Team.

Capital Assets Planning Committee by Logan Trimble

After a flurry of activity during the fall semester, “CAP” has reviewed only one request for relocation of an exiting unit for the spring semester.

Counseling and Mental Health Services requested new accommodations for 19 people in 15 rooms, a waiting room, a conference room, and storage space. An evaluation of the available space in residential facilities offered five possible locations for CMHS: Holcomb Hall, Towers Center, Putnam Refectory, and the Shippee Banquet and Pequot Rooms. CAP recommended that unless available space meets at least 50% of the request, no space should be allocated. A review of all possible locations for this request failed to meet the target percentage and the request was not supported. The narrative of the review is below, followed by a detailed analysis of each space CAP considered for Counseling and Mental Health Services.

1. Holcomb Hall—**Not Supported: Overall rating 1%**—Historic, all female residence hall. Less than adequate square footage, requiring splitting of services since only one half of the request could be met. Remodeling costs would double if we attempted to capture more space within the building. Further, additional space would create access/security issues and displace students, leaving them with no study/lounge space and no laundry facilities.
2. Towers Center—**Not Supported: Overall rating 2%**—Recreation area for residents, mail services for Towers and Husky Village. Complications include moving recreation area to a smaller space in Towers, possibly splitting activities into separate facilities. Requires relocating mail services to the Towers Dining Hall, which would further alter student space.
3. Putnam Refectory—**Not Supported: Overall rating 7%**—Hall Director office, student groups, new location of Recreation Services, location of mail services. Complications include relocating dance classes, Recreation Services, Hall Director office, and mail services.
4. Shippee Banquet and Pequot Rooms—**Not Supported: Overall rating 1%**—Catering services uses space for approximately 60% of their production; student groups use the Pequot Room for dance, exercise, and meeting space.

Click [here](#) to view a chart illustrating the Mental Health space relocation considerations.

HESA Interview Days by Kellie Kirby

Interviews for graduate assistantships for the Higher Education and Student Affairs (HESA) Master’s program were held on Friday, March 3rd. A total of 42 candidates from across the country interviewed for a variety of positions throughout the Division of Student Affairs and Academic Affairs. In order to be admitted into the program, a candidate must be offered an assistantship, which ensures valuable experiences that will reinforce theories, concepts and knowledge learned in the classroom. Assistantship offers will soon be

finalized and information about the 2008 HESA Cohort will be forthcoming.

Brick of the Week Awards by Kellie Kirby

Nominations

Brick of the Week nominations are continuing to trickle in. In order to make this an easier and more streamlined process, the Brick Committee would like to ask that nominations include the following:

1. Name, department, and campus address of the person nominated. This will ensure that their brick is delivered in an accurate and timely fashion.
2. Include *what* Guiding Principle(s) they demonstrated and *how* they demonstrated it in just a few sentences. These comments will be included in their award letter that accompanies their brick.

All nominators will remain anonymous unless they choose to inform the recipient. The Division's Guiding Principles can be found on the second page of this newsletter and on the Strategic Planning Task Force website at <http://www.committees.sa.uconn.edu/saplan/>. Please email Kellie Kirby at kellie.kirby@uconn.edu if you have any questions or concerns.

Brick Recipients

The following individuals have been recognized as making contributions to both the Division and UConn by their peers.

Residential Life

Anuthep Pasura (2) Kim Maxwell

Student Activities & Student Union

| | | |
|--------------------|---------------------|--------------------|
| Janella Mildrexler | Kevin Fahey (2) | Shontae White (2) |
| Matt Farley | Gina DeVivo Brassaw | Cindy Morrissette |
| Mary Shaw | Josh Brandfon | Megan Wildenstein |
| Jessica Smestad | Lauren Elliott | Jackie Calkins (2) |
| Patti Gilligan | Kim Schwarz | Chuck Morrell |
| Lillian Palacios | Karen Provost | Diane Bordeleau |
| Jack Dansereau | Melissa Montanaro | Sara Stricoff |

Nicole Infantino

Dean of Students Office

Karen Bresciano

Information/Contact Us

<http://www.dsa.uconn.edu>

University of Connecticut

Office of the Vice President for
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Unit 4121

860.486.2265

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Professional Accomplishments Within the Division

Department: Residential Life, Student Activities

Conference: National Association of Student Personnel Administrators (NASPA) – March 12th-15th, Washington D.C.

Accomplishment: 2nd Place in Master's Case Study Competition

Award Recipients: Julie Betz, Josh Brandfon

Department: Alcohol & Other Drug Education & Services

Conference: National Association of Student Personnel Administrators (NASPA) – March 12th-15th, Washington D.C.

Accomplishment: 2006 Prevention Excellence Award

Award Recipients: UConn AlcoholEdu Team

Please send all information regarding professional accomplishments to kellie.kirby@uconn.edu. Include name, title, department, accomplishment, and any other relevant details in your email.

Employment Opportunities Within the Division

Opportunities for employment within the Division of Student Affairs are posted on the Division's website at www.dsa.uconn.edu.

New posting:

[Administrative Services Specialist III \(UCP V\) 50% - Student Judicial Programs Specialist, Dean of Students Office](#)

Keep checking the Division's website and UConn HR for the most updated listings.

Division-Wide Events & Announcements

Open Forums for Director of Student Union Search

Interviews have been scheduled for the Director of the Student Union. The Division of Student Affairs is invited to attend an Open Forum "How a 21st Century Student Union Should Look" for each of the four candidates being considered for this position. Your attendance and feedback is greatly appreciated.

Open Forum "How a 21st Century Student Union Should Look"

Cassandra Jones, March 24, 2006, 12-1 PM, Student Union 303

Manual (Manny) Cunard, March 28, 2006, 12-1 PM, Student Union 304C

William (Bill) Fruth, March 30, 2006, 1-2 PM, Student Union 304C

Course for Undergraduates Interested in Student Affairs

Do you work with students whom you believe would be excellent student affairs practitioners? Have you encouraged them to do research on the field and different student personnel graduate programs? With a strong Student Affairs department and a recognized Higher Education and Student Affairs graduate program, the next logical step is to offer a course to undergraduates considering entering the field of student affairs.

If you are interested in brainstorming this idea of developing a one-credit course, please contact Beth Settje in Career Services either via email (beth.settje@uconn.edu) or telephone (6-6167) by Monday, April 3. Once a committee has formed, we can move forward to determine if this idea can, in fact, become a reality.

Mental Health Relocation Space Review

| Mental Health: 15 Staff 19 Workstations | Space Reiewed For Program | | | | | | | | |
|--|---------------------------|-----------|-------------|-----------|-------------|-----------|-------------|-----------|-------------|
| | Goal | Holcomb | Rating | Towers | Rating | Putnam | Rating | Shippee | Rating |
| Accessible | Yes | Partial | - | Partial | - | Partial | - | Yes | - |
| Offices Requested-Possible | 15 | 6 | 4% | 15 | 10% | 15 | 10% | 15 | 10% |
| Space Requires Program Adjustment | No | Yes | - | Yes | - | Yes | - | Yes | - |
| Project Deadline | 8/15/06 | | | | | | | | |
| Priority Bumps Other Projects | No | Yes | | Yes | | Yes | | Yes | |
| Est. Wks. For Completion | 25 | 30 | | 30 | | 20 | | 30 | |
| Schedule for Spring Break | Yes | Yes | | Yes | | Yes | | Yes | |
| Schedule for Summer Break | Yes | Yes | | Yes | | Yes | | Yes | |
| Schedule for Winter Break | | | | | | | | | |
| Schedule for Academic Year | Yes | Yes | | Yes | | Yes | | Yes | |
| Total Schedule | 10% | | 4% | | 10% | | 10% | | 10% |
| Increases Student Space | 2.5% | No | 0% | No | 0% | No | 0% | No | 0% |
| Increases Student Services | 20% | No | 0% | Some | 10% | Some | 10% | Some | 10% |
| Enhances Internal Collaboration | 10% | No | 0% | No | 0% | No | 0% | No | 0% |
| Enhances External Collaboration | 2.5% | No | 0% | No | 0% | No | 0% | No | 0% |
| Meets Requested Space | 5% | No | 0% | Yes | 4% | Yes | 4% | Yes | 4% |
| Total Positive Impact | 40% | | 0% | | 14% | | 14% | | 14% |
| Decreases Student Space | 0% | Yes | -20% | Yes | -38% | Yes | -10% | Yes | -1% |
| Displaces Dept in Division | 0% | No | 0% | No | 0% | Partial | -0.5% | Yes | -32% |
| Displaces External Group | 0% | No | 0% | No | 0% | Yes | -28% | | |
| Student degree of difficulty for transportation, parking, access | 0% | | 0.0% | | 0.0% | | 0.0% | | 0.0% |
| Staff degree of difficulty for transportation, parking, access | 0% | minor | -0.5% | minor | -0.5% | minor | -0.5% | minor | -0.5% |
| Total Negative Impact | 0% | | -21% | | -39% | | -39% | | -34% |
| Demolition/Asbestos Removal | | \$ 12,000 | | \$ 25,000 | | \$ 15,000 | | \$ 7,500 | |
| Additional Painting/Finishes | | \$ 6,000 | | \$ 10,000 | | \$ 11,500 | | \$ 2,000 | |
| Electrical/Lighting | | \$ 8,500 | | \$ 5,000 | | \$ 8,500 | | \$ 1,500 | |
| Floor treatment: Carpet/tile | | | | \$ 15,000 | | \$ 15,000 | | \$ 7,500 | |
| HVAC | | \$ 30,000 | | \$ 30,000 | | \$ 25,000 | | \$ 12,000 | |
| ADA | | \$ 15,000 | | \$ 15,000 | | \$ 15,000 | | \$ 10,000 | |
| Masonry | | \$ 9,000 | | \$ 25,000 | | \$ 5,000 | | | |
| Ceilings | | | | \$ 15,000 | | \$ 6,500 | | \$ - | |
| Plumbing | | \$ 16,000 | | | | | | | |
| Security/Doors/Locks/Access | | \$ 5,000 | | \$ 15,000 | | \$ 15,000 | | \$ 10,000 | |
| Carpentry/Millwork | | \$ 3,500 | | | | \$ 2,500 | | \$ - | |
| Office Construction Cost | | \$ 74,858 | | \$ 74,858 | | \$ 74,858 | | \$ 74,858 | |
| Contingency (10%) | | \$ 17,986 | | \$ 22,986 | | \$ 19,386 | | \$ 12,536 | |
| Total Est. Construction Cost | | \$ 92,843 | | \$ 97,843 | | \$ 94,243 | | \$ 87,393 | |
| Moving Expenses/Other Labor | | \$ 4,000 | | \$ 4,000 | | \$ 4,000 | | \$ 4,000 | |
| Furnishings | | \$ 15,000 | | \$ 15,000 | | \$ 15,000 | | \$ 15,000 | |
| Relocation of Displaced Parties | | | | \$175,000 | | \$ 75,000 | | \$250,000 | |
| Tech Upgrades | | \$ 21,000 | | \$ 12,000 | | \$ 25,000 | | \$ 45,000 | |

| | | | | | | | | | |
|------------------------------|------|------------|-----|-----------|-----|-----------|-----|-----------|-----|
| Other Tech Items -- Switches | | | | | | | | | |
| Total Financial | 50% | \$ 132,843 | 17% | \$303,843 | 16% | \$213,243 | 22% | \$401,393 | 11% |
| Overall Rating | 100% | 1% | | 2% | | 7% | | 1% | |