



University of Connecticut

**Student Affairs IT Oversight Committee
September 16, 2008 – 3:00 p.m.
Wilbur Cross 110**

Present: David Clokey, Jenn Lucia, Deb Hubbell, Tom Bloom, Dan Doerr, Denise Beal, Wes Gregonis, Larry Druckenbrod, Gay Douglas, Christine Wilson

Recording: Cathy Downs

1. Proposals

a. Husky Career Link

The Department of Career Services has, for the last nine years, used an online career management system allowing the Department to manage several mission-critical business functions via the web. Although the department has contracted with 5 different technology vendors over the past 10 years to provide the services described, the level of service provided has always deteriorated to an unacceptable level of customer and technical assistance. This request is not driven by external or internal drivers since Career Services is currently using an “off the shelf” system; however, ideally a custom designed system would allow moving from an external vendor within three years.

After lengthy discussion, SAIT gave this proposal a B Priority and will suggest that Dan Capetta be in contact with Career Services to discuss this further. If after a review of the current vendor Career Services determines the service is not acceptable, the proposal will be reevaluated and likely upgraded to an ‘A’ priority.

b. Legacy On-Line Nomination

The Legacy Experience nomination process is an important component to selecting the University’s top student leaders for this very visible program. The timeline is very tight as there are several steps and materials to be collected, compiled and distributed to the selections committee for their review before interviews can take place. The on-line collection of nomination material will allow this process to take place in an efficient manner for users, administrators and committee members. The process being requested is similar to the process currently used to collect, compile and distribute nomination material for the University’s Student Life Awards program.

After lengthy discussion, SAIT gave this proposal a B priority and suggested that the focus of the proposal evolve in to a generic on-line web form with generated e-mail be used for generic event needs across the division. All in attendance were enthusiastic of this approach. Tom is also going to look into whether such a process could be integrated into SharePoint.

c. QPR Registration Site

Counseling and Mental Health is looking to explore how to make the Suicide Prevention website more technically helpful to users relevant to suicide prevention. This request is similar to (a) and (b) above and the need for a generic on-line web form with generated e-mail to be used for generic needs across the division.

SAIT gave this proposal a B Priority Assignment with the need for follow-up and review.

2. Update on Project List

Tom Bloom recommended that three projects be canceled and removed from the project list:

- 1) E-Mail Creation Application
- 2) Voting Application
- 3) Grade Report Application

3. SAIT Update/Staffing Update

Tom updated everyone on the following items by functional area in SAIT

- a) Technical Support Team
 - i) PC deployments
 - ii) Inventory management
- b) Web Team
 - i) Accessibility corrections
 - ii) No new sites or redesigns until Evelyn returns
 - iii) Redesigns: SAIT, ResNet, possible Community Standards (depends on scope)
 - iv) New sites: possible Careers for Common Good (depends on scope)
- c) Developer Team
 - i) CSD application
 - ii) DOS application
 - iii) Internships maintenance
 - iv) STA analysis
 - v) Peoplesoft upgrade
 - vi) THD upgrade
- d) SysAdmins Team
 - i) Office 2007 (along with Customer Service)
 - ii) Conference Programmer
 - iii) Axis TV
 - iv) Annual upgrades on the list
 - (1) Temptrak
 - (2) THD
 - (3) ESHA
 - (4) Foodpro
 - (5) EMS
 - (6) MeetingMatrix
 - v) Purchasing delays
 - (1) Judicial Action upgrade
 - (2) DDS HR system
 - (3) VMWare
 - (4) SHS Nutrition
 - vi) Sharepoint: identifying vendors for outsourced components
 - vii) Internal needs
 - (1) Oracle upgrade
 - (2) Rebuild DDS application server
 - (3) Database server replacement
 - (4) Web server replacement
- e) Future issues
 - i) Desktop and laptop encryption
 - ii) Disaster recovery and business continuity
 - iii) DDS NetCatering
 - iv) RSL Work Orders
 - v) Student contact tracking: need to find commercial application
 - vi) Parent contact tracking: need to find commercial application

- vii) Assessment tools and data storage
- viii) IE7 upgrade
- ix) Point of sales system
- x) Student Health Services initiatives
 - (1) Electronic Health Records
 - (2) LIS replacement
 - (3) Remote access to Pyramed
 - (4) Pharmacy RXWriter
- f) SAIT Staffing Update
 - i) Reorganization outcome
 - ii) Four searches
 - iii) Evelyn Lang
 - iv) Marc Jones

4) Other Items

No other items were discussed

- 5) The next meeting of the SAIT Oversight Committee will be held on **Tuesday, December 16, 2008 at 3:00 p.m.** in the VPSA Conference Room in Wilbur Cross. **Please make every effort to attend!!****