

SAITOC Change Status Summary--Priority Groups

Change Name Teams Status Comments	Change Description	Estimated Duration
A--High		
Status: Analysis		
Check-in program connection to door access database	Program a connection between the RSL check-in program and the door access system so that students door access is activated upon check-in	3-4 weeks
Developers (11-20 days); Database (1-2 days); SysAdmins (1-2 days); 5/7/2009: May be postponed due to other priorities. A brief analysis will occur to determine the scope of the work and the employee skills required to implement the connection		
Student Activities management application discovery	Identify needs and write specifications for software to manage student groups.	3-6 months
Developers (11-20 days) Queue #2; 5/7/2009: Continuing under review by Student Activities. 2/9/2009: Student Activities is reviewing and editing the draft specifications document. 12/8/2008: The draft specific		
Status: Construction		
Business Continuity Plan Development	Develop business continuity plans for each department using a standard procedure and data collection model. Business impact analyses, risk assessments, continuity planning, incident response plans, plan testing, and periodic review are all in scope.	> 6 months
Database (3-5 days); Customer Service (3-5 days); Developers (3-5 days); SysAdmins (3-5 days); Technical Support (1-2 days); Web (1-2 days); 9/14/2009: Planning almost complete; will present to managers early this fall. 5/7/2009: Planning to create department plans during 2009/2010. 2/9/2009: Will work to have this		
Cameras and storage system for CMHS	Identify vendor, purchase, and implement system. Legal and professional issues need to be addressed.	3-6 months
SysAdmins (3-5 days); 9/14/2009: Defined to project to permit recording only; should be a relatively simple student worker project; testing occurring. 5/7/2009: Live viewing and recording functions		
Campus change/Readmit data addition to warehouse	Define additional data fields to be added to data warehouse and create transfer process	1-2 weeks
Database (3-5 days); Developers (1-2 days); 9/14/2009: Plan to do work this fall. 5/7/2009: Has been added to the data analyst task list. 9/12/2008: Need personnel to do this. 5/21/2008: No change. 2/25/08: Data transfe		
Change management system implementation	Develop policies, procedures, and supporting software applications to propose, manage, and monitor change in Division technology systems.	3-6 months
9/14/2009: No change in plans. 5/7/2009: Proposed. Part of audit and HIPAA remediation projects. Some work has already been done on this but much more is needed for a finished		
Client management application development	Create a web-based CSD client management application to replace the legacy AbleAide system	> 6 months
Developers (> 40 days) Queue #1; Database (6-10 days); Web (6-10 days); 9/14/2009: Will resume work in mid-October. 5/7/2009: Many specifications have been gathered but work has been postponed due to other priorities. 2/9/2009: Specifications bein		
DDS Human Resources System Implementation	Define requirements, obtain bids, and implement a new DDS HR management system. Migrate users of existing custom HR applications to the new system.	> 6 months
SysAdmins (21-40 days); Customer Service (6-10 days); Database (1-2 days); Developers (1-2 days); 9/14/2009: Infrastructure completed (servers, software, clocks). 5/7/2009: Project manager hired. Server installations occurring now. 12/8/2008: Contracts signed. Work will b		
Disaster Recovery Plan Development	Using department business continuity plans, develop a technology disaster recovery plan.	3-6 months
SysAdmins (11-20 days); Database (6-10 days); Developers (6-10 days); Technical Support (3-5 days); Web (3-5 days); Customer Service (3-5 days); 9/14/2009: No change in plans. 5/7/2009: An SAIT-specific plan will be developed in early 2010. A Division-wide plan will be created in late 2010/2011, assuming individual de		
Enhance PeoplesSoft Local Information	Add more data fields for local student information. Build a reminder system to strongly encourage students to keep this information current.	> 6 months
9/14/2009: Changes to 'prod' students into providing cell phone (all students), local mailing address (commuters), and local phone (commuters) wre made at the beginning of the		

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Status: Construction		
Implement Felix	Finalize features of Felix.	3-6 months
9/14/2009: Mostly completed; a few features remain to be implemented.		
Mansfield/Northwood apartments networking	Install data/phone/video service comparable to other residence halls, including wireless data.	> 6 months
9/14/2009: Work occurring; planned to complete mid-fall. 2/9/2009: Estimates obtained from UITs are being reviewed by RSL.		
MyHousing 3.2.3 upgrade	Upgrade the web portal to the latest version as part of the total 3.2.3 upgrade project	> 6 months
SysAdmins (3-5 days); Developers (3-5 days); 5/7/2009: Scheduled for June/July, 2009. Will also remove SSN from the application. 2/9/2009: Work on the upgrade has been postponed until the end of the spring semester. Targ		
Policies and Procedures Management Implementation	Software application and procedures for managing technical and office management policies and procedures.	> 6 months
9/14/2009: Planning complete; being implemented in SharePoint. 5/7/2009: Proposed. Part of audit and HIPAA remediation projects. Work already begun as part of SAIT 2008/2009 d		
SharePoint Implementation	Develop specifications for system installation, user training, and development of employee information and Brick Award applications.	> 6 months
SysAdmins (> 40 days); 9/14/2009: DCS, DDS, and Division sites in production. SAIT working on our site. Team sites and non-Division UConn employee authentication being addressed now. 5/7/2009: Worki		
THD campus change/readmits data feed	Once the data warehouse is updated, modify the data feed from the Data Warehouse to THD to include campus change and readmission information	1-2 weeks
Database (1-2 days); Developers (1-2 days); 9/14/2009: Plan to do work this fall. 5/7/2009: Placed on the data analyst task list. 9/12/2008: No action. 5/21/2008: No action. 2/25/08: Delayed due to Val's workload. 11/29		
THD damage billing implementation	Activate and use the damage billing components of THD as part of the THD 3.2.3 upgrade project.	> 6 months
Developers (6-10 days); SysAdmins (1-2 days); 9/14/2009: THD is ready; RSL needs to define process and SAIT needs to create the bursar feed. 5/7/2009: Will be used in July once the THD upgrade is completed. 2/9/2009: RSL		
Work order management system implementation	Develop a custom work order management system. Purchase and install the necessary hardware to support operations.	3-6 months
Developers (> 40 days); SysAdmins (3-5 days); 9/14/2009: Application deployed--see Work Orders (Felix) system; this old application will be retired. 5/7/2009: Custom application being developed by SAIT. Target date is Aug		
Status: Postponed		
Budget program data entry automation	Program an application to automate some or all of the manual Dining budget tracking application data entry	1-2 months
Database (6-10 days); Developers (1-2 days); 9/14/2009: Need status update from Dining. 9/12/2008: Still waiting on HR application contract. Once that's in place, this work will need to be scheduled in the developer queu		
NetCatering Installation	NetCatering is a web-based, catering e-commerce application connected to EventMaster.	3-4 weeks
SysAdmins (6-10 days); 12/8/2008: On hold waiting for Catering leadership changes. 9/12/2008: Tentatively scheduled for spring, 2009. 5/21/2008: No change. 2/25/08: Planned for FY 2009.		
Readmission process automation	Create web application for student readmission applications and management	3-6 months
Developers (21-40 days); Database (3-5 days); Web (1-2 days); 5/7/2009: Postponed because of other priorities. 2/9/2009: Work proceeding. 12/8/2008: Work proceeding. 9/12/2008: Work begun to develop specifications. 5/21/2008: No change.		

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A--High		
Status: Proposed		
Account Management Procedures	Implement tighter controls over account management, including separations, automatic expirations, periodic reviews, and shared accounts.	3-6 months
9/14/2009: No change in plans. 5/7/2009: Proposed. Part of audit and HIPAA remediation projects.		
Check-in application for general events	Program web application that will read ID cards, verify current student status, record attendance, and report basic attendee demographics	1-2 months
Developers (11-20 days); Database (3-5 days); Web (1-2 days); 9/14/2009: Further discussions will be held this fall. 2/9/2009: Was discussed by SAITOC in January in the context of a student service tracking application, including event c		
Dining hall security camera installation	Install network ports, configure network, install camera and monitoring hardware, and implement camera management application. Do this for dining halls and convenience stores.	3-6 months
SysAdmins (11-20 days); 9/14/2009: UITS and Public Safety have initiated a camera project; they refused our request to be included; will approach them again next spring. 2/9/2009: Student Union is in		
ePHI Access Control	Implement necessary controls to prevent the unauthorized viewing, use, and distribution of electronic protected health information. Segment protected data from unprotected data.	3-6 months
9/14/2009: No change in plans. 5/7/2009: Proposed. Part of audit and HIPAA remediation projects.		
Incident Response Plan Development	Develop and test a technology incident response plan. Department incident response plans are being developed as part of another change project.	1-2 months
9/14/2009: No change in plans. 5/7/2009: Proposed. Part of audit and HIPAA remediation projects.		
Laboratory Information System Replacement	Purchase a new LIS to replace ClinLab.	> 6 months
SysAdmins (11-20 days); 9/12/2008: No change. 5/21/2008: No change. 2/25/08: Introduced to SAITOC.		
Migrate OneCard Office	Integrate the OneCard office management IT infrastructure into the SA domain	1-2 weeks
SysAdmins (3-5 days) Queue #1; Technical Support (1-2 days); Customer Service (1-2 days); 9/14/2009: Plan to do the work this year. 5/21/2008: No change. 9/12/2007: Unknown status. 7/5/2007: Postponed. 4/30/07: Scheduled for weeks of June 11 and 18. 2/21: Postponed		
Network Security Improvements for HIPAA	Work with UITS to make changes necessary for the secure transmission of HIPAA-protected data.	3-6 months
9/14/2009: No change in plans. 5/7/2009: Proposed. Part of audit and HIPAA remediation projects.		
Oracle Hot Spare in Infirmary	Install a hot spare Oracle database server in the Infirmary. Will need a secure and cooled closet, too.	3-4 weeks
9/14/2009: No changes to plan. 5/7/2009: Proposed. Work needs to be integrated with other HIPAA remediation projects; will need to bring the construction project to the Divisi		
PoS system implementation--DDS	Identify a suitable vendor, purchase hardware and software, and implement the system. Integrate with HuskyBucks as necessary.	3-6 months
SysAdmins (11-20 days); 12/16/2008: Introduced to SAITOC; assigned "A" priority.		
Risk Assessment	Conduct a NIST-standard technology risk assessment and identify risk mitigation options. Department risk analyses for their business continuity plans are part of a separate change project.	3-6 months
9/14/2009: SAIT will begin this in early October. 5/7/2009: Proposed. Part of audit and HIPAA remediation projects.		

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A--High		
Status: Proposed		
Server Management Standards	Procedures and standards for managing Division servers.	3-6 months
9/14/2009: No change in plans. 5/7/2009: Proposed. Part of audit and HIPAA remediation projects.		
Student contact tracking system	Develop specifications and software application.	3-6 months
Developers (> 40 days); SysAdmins (1-2 days); 9/14/2009: No activity. 2/9/2009: Discussed in January as part of a Division-wide student service tracking application. Will also explore the short-term of use of another inst		
Support Agreements	Develop service level agreements for services provided by UITS to the Division.	3-6 months
9/14/2009: No change in plans. 5/7/2009: Proposed. Part of audit and HIPAA remediation projects.		
System Monitoring Implementation	Identify and implement appropriate software applications and procedures for monitoring servers and personal computers.	> 6 months
9/14/2009: Work begins this fall. 5/7/2009: Proposed. Part of audit and HIPAA remediation projects.		
Temtrak portable sensor installation	Install portable temperature sensors and connect to the server.	1-2 weeks
SysAdmins (3-5 days); 5/7/2009: No change. 2/9/2009: Research has been conducted. A new test device needs to be available to determine the best way to connect the device to the network. 5/21/2008:		
UCHC Support Agreements	Develop service level agreements and define support procedures for UCHC services provided to SHS.	> 6 months
9/14/2009: No changes in plan. 5/7/2009: Proposed. Part of audit and HIPAA remediation projects.		
Workstation Management Standards	Policies and procedures for managing desktop and laptop computers.	> 6 months
9/14/2009: No change in plans. 5/7/2009: Proposed. Part of audit and HIPAA remediation projects.		
B--Medium		
Status: Postponed		
Event/Activity Registration Application	Develop a custom application that will allow for online event registration, track event status, and communicate with participants.	3-6 months
Developers (> 40 days); SysAdmins (1-2 days); Customer Service (1-2 days); 5/7/2009: Placing on Postponed status because of the availability of a free online tool. 2/9/2009: Eventbrite appears to be a suitable solution; need to make Division aware of		
Status: Proposed		
Division personnel database creation	Create structure, define data management procedures, identify data sources, construct data transfers for a comprehensive Division personnel database	1-2 months
Database (11-20 days); Web (3-5 days); SysAdmins (1-2 days); 9/14/2009: Will initiate discussions this fall with the University Digital Measures project; another option is to use native SharePoint/InfoPath forms. 9/12/2008: This will be		
Legacy Experience Online Nomination Application	Develop a custom application to take nominations for the Legacy Experience program.	3-6 months
Developers (21-40 days); SysAdmins (1-2 days); 12/8/2008: Added the term tracking functionality change request to this project. 9/16/2008: B priority assigned. Try to make this a generic awards nomination application that		
Symplicity Replacement	Develop a custom application to provide Career Services with career placement services for students and to replace Symplicity.	> 6 months
Developers (> 40 days); SysAdmins (11-20 days); 9/16/2008: B priority assigned. 9/12/2008: Proposed.		

Change Name Teams Status Comments	Change Description	Estimated Duration
C--Low		
Status: Postponed		
Content management system implementation	Identify and install a web content management system for use in the Division Intranet and public web sites	3-6 months
Developers (21-40 days); SysAdmins (11-20 days); Database (6-10 days); Web (6-10 days); 4/30/2007: Put on indefinite hold. 3/27/07: May be cancelled due to more pressing commitments and the ability to achieve services in other ways; 3/13/07: Internal discussions		
ePortfolio template for DCS	Create web template for DCS use of ePortfolio	3-4 weeks
Web (6-10 days); 5/21/2008: Postponed until institutional commitment is defined. 2/26: Stalled per Career Services; 12/18: Web team will do work in February/March after web redesigns finished		
Strategic plan management application development	Develop a database and web application for managing the Division strategic plan.	3-6 months
Developers (21-40 days); Database (3-5 days); Web (1-2 days); 5/21/2008: No change. 2/25/08: Not included in SharePoint because of changes to the process. 11/29/2007: No action. 9/12/2007: Scheduled for inclusion in Division intranet; wi		
Status: Proposed		
Implement dining hall food inventory system	Test and implement the defined Foodpro-based inventory system	1-2 months
SysAdmins (21-40 days); 12/17/2008: Introduced to SAITOC; assigned "C" priority.		
Z--Not Assigned		
Status: Construction		
Convert Access databases to 2007 format	Review, test, and convert Access databases to the Access 2007 format when possible.	3-6 months
9/14/2009: Most converted, waiting on STA and DDS to finish testing. 5/7/2009: Many databases converted, still need to meet with several departments. 2/9/2009: Work has begun		
uPortal implementation	Provide Division data for display in uPortal. Initially this will be in the form of RSS feeds; later development may include database feeds.	1-2 months
Web (6-10 days); 9/14/2009: Planning stages; need a way to create and manage RSS feeds.		
Status: Proposed		
Conference CommLog Changes	Make client-requested changes to this application	3-4 weeks
Developers (6-10 days); 5/7/2009: No action. 2/9/2009: Will look at Sharepoint for a solution; may not be completed before summer, 2009. 12/8/2008: Sharepoint may be a good solution for this need. We		
Maintenance Version Development	Allocate two weeks of developer time to update the application with new needs.	1-2 weeks
Developers (6-10 days); 9/14/2009: Presented to SAITOC.		
Public SharePoint site	Create a public SharePoint site for RSS feed management and online forms creation and data management.	1-2 months
SysAdmins (11-20 days); Web (3-5 days); 9/14/2009: Proposed.		
Request Tracker Upgrade	Current version is on an unsupported version of the operating system. The operating system must be upgraded, meaning that the RT application will need to be upgraded, too.	3-4 weeks
5/7/2009: Proposed.		
Retire Dining PostreSQL server	Retire existing applications as the new HR system comes online; move existing applications that must remain in production to the Division SQL Server.	3-4 weeks
5/7/2009: Proposed. More research is needed.		